



INDIAN SCHOOL SUR

Affiliated to the Central Board of Secondary Education Delhi
Affiliation No. 6130009

065/ISS/2025-26

CIRCULAR

15.12.2025

"Reminder – Clearance of Pending School Fees"

Dear Parent,

This circular is addressed to parents who currently have outstanding fee dues.

Despite multiple reminders issued over the past few months through class teachers, office notices, direct phone calls, and repeated circulation of reminder fee slips, certain fee payments remain unsettled.

Timely payment of fees is essential for the school to continue providing quality education, maintaining facilities, and supporting student services. Parents with pending dues are therefore requested to clear all outstanding fees on or before 31st December 2025.

In the event that the dues are not settled within the stipulated time, the school administration may be compelled to take appropriate administrative action in accordance with school policies.

We appreciate your prompt cooperation and request you to settle the outstanding amount at the earliest to avoid any inconvenience

Parents who have been paying their fees regularly and have no pending dues are requested to kindly disregard this notice.

Thank you for your understanding and support.


Dr S Srinivasan
Principal

